Please submit this document to request interpreters to: [Translations@houstonisd.org](mailto:Translations@houstonisd.org)

A minimum of a 48 business hours advance notice.

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| --- | --- |
| Language: |  |
| Student Last Name: |  |
| Location: |  |
| School Contact Person name and number: |  |
| Date and Time: |  |
| Purpose: |  |